



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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Board of Supervisors  
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Third District

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Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

February 9, 2010

To: Supervisor Gloria Molina, Chair  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", is written over the printed name and title.

### QUARTERLY OVERTIME REPORTING - REASONS FOR OVERTIME

Attached are the quarterly reports for the period of January 1, 2010 through March 31, 2010, regarding departments' requests and reasons for their overtime. The reports classify overtime hours or shifts for each department into the following specific categories:

- Implementation of new programs;
- Workload and/or caseload increases;
- Vacancies;
- Recruitment issues or hiring delays; and/or
- Hiring freeze.

The first report (Attachment I) identifies the number of overtime hours for FLSA-covered positions, and the second report (Attachment II) identifies the number of overtime shifts related to exempt positions (each shift is equal to eight hours of compensatory time-off).

Responses were received from 36 departments. A total of 1,685,409 hours and a total of 10,084 shifts were requested.

*"To Enrich Lives Through Effective And Caring Service"*

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Summary information within each of the categories is discussed below:

Workload/Caseload Increases

The primary reason most departments gave for requiring overtime for both shifts and hours was for workload and/or caseload increases. Approximately 71 percent of the total hours requested and approximately 88 percent of the total shifts requested were required for this reason. (Exceptions include the Sheriff, Animal Care and Control, and Beaches and Harbors, which requested more hours primarily due to vacancies.)

Vacancies

Approximately 26 percent of overtime hours and approximately four percent of shifts were requested by departments for this reason.

Implementation of New Programs

Approximately three percent of overtime hours, as well as approximately seven percent of shifts were requested primarily for this reason.

Recruitment, Hiring Delays and Hiring Freeze

Less than one percent of overtime hours and shifts were requested for recruitment and hiring delays. Less than one percent of overtime hours and shifts were requested because of hiring freeze limitations, and the majority of them are due to a Department of Public Works self-imposed hiring freeze in anticipation of decreased State funding.

The departments' request for overtime represent the maximum possible overtime hours that may be required, and it is possible that all hours and shifts requested may not be used during the quarter. Chief Executive Office staff will continue to monitor all future requests for overtime on a quarterly basis, and the specific circumstances behind the requests.

If you have any questions, please contact me or your staff can contact Sid Kikkawa at (213) 974-6872.

WTF:SK:CA:CL:yjf

Attachments

c: All Department Heads (via electronic mail)

**COUNTY OF LOS ANGELES  
QUARTERLY REQUEST FOR OVERTIME RECAP  
OVERTIME HOURS REQUESTED BY DEPARTMENT**

January 2010 - March 2010

Department	Total Overtime Hours Requested for Positions Coded c o n	Department Percent of Total Hours
Affirmative Action Compliance	38	0.00%
Agricultural Commissioner/Weights & Measures	8,814	0.52%
Alternate Public Defender	688	0.04%
Animal Care & Control	4,018	0.24%
Assessor	21,430	1.27%
Auditor Controller	2,358	0.14%
Beaches and Harbors	932	0.06%
Board of Supervisors	1,029	0.06%
Chief Executive Office	2,240	0.13%
Chief Information Office	16	0.00%
Children & Family Services	48,785	2.89%
Child Support Services	3,880	0.23%
Community & Senior Services	4,419	0.26%
Consumer Affairs	125	0.01%
Coroner	1,540	0.09%
County Counsel	382	0.02%
District Attorney	1,601	0.09%
Fire	615,170	36.50%
Health Services	0	0.00%
Human Resources	1,105	0.07%
Internal Services Department	26,125	1.55%
Mental Health	45,295	2.69%
Military & Veterans Affairs	0	0.00%
Museum of Art	0	0.00%
Museum of Natural History	566	0.03%
Office of Public Safety	57,732	3.43%
Parks & Recreation	2,401	0.14%
Probation	31,831	1.89%
Public Defender	690	0.04%
Public Health	64,864	3.85%
Public Social Services	35,465	2.10%
Public Works	68,289	4.05%
Public Library	5,937	0.35%
Registrar-Recorder	14,451	0.86%
Regional Planning	392	0.02%
Sheriff	611,022	36.25%
Treasurer & Tax Collector	1,779	0.11%
<b>TOTAL HOURS</b>	<b>1,585,409</b>	<b>100.00%</b>

Reason for Overtime					
# of Overtime Hours Requested due to Implementation of New Programs	# of Overtime Hours Requested due to Workload and/or Caseload Increases	# of Overtime Hours Requested due to Vacancies	# of Overtime Hours Requested due to Recruitment Issues or Hiring Delays	# of Overtime Hours Requested due to Hiring Freeze	Total Hours Reported In the New Format
0	38	0	0	0	38
340	5,784	1,570	1,120	0	8,814
0	688	0	0	0	688
0	438	3,580	0	0	4,018
4,005	14,390	225	2,810	0	21,430
0	2,314	44	0	0	2,358
112	228	592	0	0	932
54	975	0	0	0	1,029
0	2,240	0	0	0	2,240
0	16	0	0	0	16
1,515	47,235	35	0	0	48,785
2,706	1,174	0	0	0	3,880
0	4,419	0	0	0	4,419
0	125	0	0	0	125
0	1,124	214	202	0	1,540
0	382	0	0	0	382
0	1,595	6	0	0	1,601
0	615,170	0	0	0	615,170
<b>No Overtime Hours Reported by Deadline</b>					
66	1,039	0	0	0	1,105
0	22,465	3,660	0	0	26,125
9,947	29,076	3,705	2,542	25	45,295
<b>No Overtime Hours Requested</b>					
<b>No Overtime Hours Requested</b>					
566	0	0	0	0	566
0	35,969	21,363	400	0	57,732
669	1,716	16	0	0	2,401
0	31,618	213	0	0	31,831
64	626	0	0	0	690
1,470	60,894	1,628	511	361	64,864
1,690	33,571	0	164	40	35,465
1,845	50,838	5,970	871	8,765	68,289
84	5,542	211	120	0	5,937
620	13,742	89	0	0	14,451
175	177	40	0	0	392
18,720	203,215	389,087	0	0	611,022
605	1,174	0	0	0	1,779
<b>45,233</b>	<b>1,189,997</b>	<b>432,248</b>	<b>8,740</b>	<b>9,191</b>	<b>1,585,409</b>
<b>TOTALS</b>					
2.68%		70.61%	25.65%	0.52%	0.55%
100.00% *					

\* Totals may not add up to exactly 100% due to rounding.